

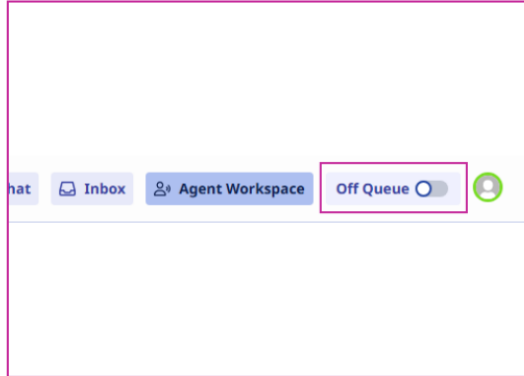
# Log Out of Genesys

Last Modified on 01/16/2026 5:16 pm EST

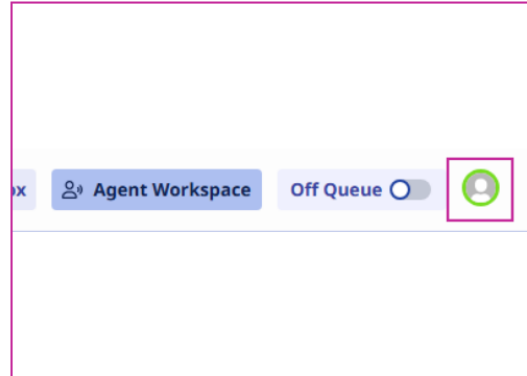


# Log Out of Genesys

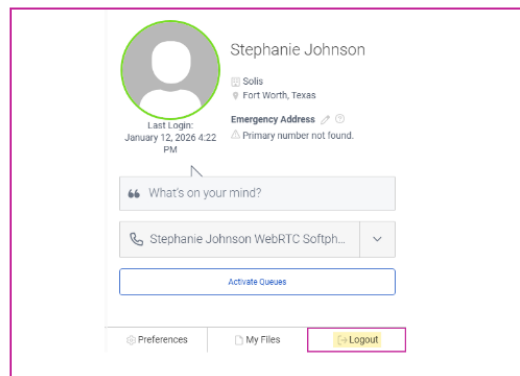
*Exit Genesys at the end of your shift*



**1** Switch the "Queue Toggle" from **On Queue** to **Off Queue**.



**2** Select the **Profile** icon in the upper-right corner of your screen.



**3** Select **Log Out**

## Important Notes:

- Selecting **Done** completes the interaction.
- ACW should be used sparingly; documentation is expected to be completed during the call when possible.