

# Quality and Training Tips 10/24/2025

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## Washington Radiology Training Tips 10/24/2025

### Diagnostic Mammogram Scheduling - DC/19th Street:

#### **WE GOT THIS!**



- Moving forward, for DC/19th Street only, schedule the Diagnostic Mammogram WITHOUT the Breast Ultrasound.
- If a Breast Ultrasound is needed, it will be added by the Center when the patient arrives.
- This change applies exclusively to the DC/19th Street Center.
- For Breast Ultrasound and urgent Diagnostic Mammogram requests, continue to follow the existing process by emailing the contacts listed in the Symptomatic Patient Needs Sooner Appointment Job Aid.
- At all other centers (Fairfax, Sterling, Chevy Chase, Park Potomac, Germantown), continue to schedule both the Diagnostic Mammogram and Breast Ultrasound together.

[Symptomatic Patient Needs Sooner Appointment | Washington Radiology Contact Center](#)

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### CT Virtual Colonoscopy (VC) Exams:



- We are not yet scheduling Virtual Colonoscopy exams at this time.
- If a patient calls to schedule, do not book the exam.

- Collect the patient's information and email leadership so we can place them on the waitlist for follow-up once scheduling resumes.

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### Playbook Utilization:



- Please ensure you are using the Playbook when scheduling exams.
- The Playbook provides current information on exam availability, restrictions, and center-specific rules (e.g., "schedule exam only in morning slot").
- Reviewing this resource before scheduling helps ensure accuracy and prevent patient inconvenience.

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### Sonohysterogram Scheduling:



- The Sonohysterogram exam already includes a Pelvic Ultrasound, so there is no need to schedule both.
- The Playbook has been updated to reflect this clarification.

[Abdominal & Pelvic Ultrasound: Scheduling Guide & Exam Codes | Washington Radiology Contact Center](#)

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### Team Reminder:

Thank you for continuing to provide exceptional care and accuracy with every patient you schedule. Your attention to detail truly makes a difference each day! ☀️

#ScheduleOneSaveOne

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