

Adding Patient Alerts in eRAD

Last Modified on 06/04/2025 5:16 pm EDT



Adding Patient Alerts

Purpose: To document important information or warning in a Patient Folder that must be visible to all users accessing the record.

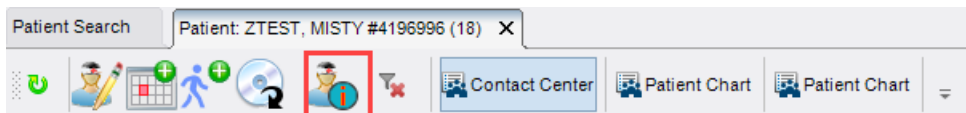
When to Use:

Add a Patient Alert when there is information that should always be visible to staff scheduling or viewing the patient's record (e.g., Do Not Contact, Hearing Impaired, Wheelchair Assistance, etc.)

1. Open the Patient Folder

- Use the search function in eRAD to locate and open the correct Patient Folder.

2. Click the Patient Alert Icon



- Look for the **Patient Alert icon** in the toolbar at the top of the Patient Folder.

3. Select the Appropriate Alert(s)

The screenshot shows a software window titled "Patient Alerts". At the top is a search bar labeled "Search alerts". Below it is a tab labeled "Patient Alerts". The main area contains a table with four columns: "Icon", "Description", "Level", and "Notes". There are six rows of alerts, each with an unchecked checkbox in the "Icon" column. The alerts are: "Bilateral Mastectomy-NO FOLLOW UP", "Do Not Contact", "Fall Risk", "Hearing Impaired", "MEDICAL DEVICE", and "Wheelchair Assistance". All "Level" entries are "Patient". Below the table is a section titled "Patient Notes" containing the text "06-04-2025 stephanie.johnson2 -". At the bottom right are "OK" and "Cancel" buttons, with the "OK" button highlighted by a red box.

| Icon | Description | Level | Notes |
|--------------------------|-----------------------------------|---------|-------|
| <input type="checkbox"/> | Bilateral Mastectomy-NO FOLLOW UP | Patient | |
| <input type="checkbox"/> | Do Not Contact | Patient | |
| <input type="checkbox"/> | Fall Risk | Patient | |
| <input type="checkbox"/> | Hearing Impaired | Patient | |
| <input type="checkbox"/> | MEDICAL DEVICE | Patient | |
| <input type="checkbox"/> | Wheelchair Assistance | Patient | |

Patient Notes
06-04-2025 stephanie.johnson2 -

OK Cancel

- In the **Patient Alerts** window, check the box(es) next to the applicable alert(s).
- You may select more than one alert if needed.
- Click [OK]

Important Notes:

- Alerts appear prominently when the Patient's Folder is opened, helping to prevent missed information.
- Only use alerts that are relevant, appropriate, and necessary.
- If additional context is needed beyond the alert label, document details in Patient Notes.

EDITED: 06/04/2025