

Tabs and Scheduling Order

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Contact Center
eRAD RIS
Tabs and Scheduling Order

When scheduling, there are many steps to follow. Below is a quick guide on basic scheduling tabs.

Patient	Patient Notes	Contacts / Demographics	Order[A]	Order[B]	Clinical	Schedule	Image Request (0)	Billing Codes	Review	Contact Log
1			3	3		2				

1. Patient Tab:

1. Verify and Update Demographics

2. Schedule Tab:

1. Select Exam Type/s
2. Search:
 - Location
 - Date
 - Time

3. Order Tab/s:

1. Add Reason for Order if not already listed
2. Add Referring Physician
3. Select Class (Prior Films Log)
4. Select Urgency Level
5. Manage Policies
6. Enter Scheduling Notes (Order Notes)

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