

Quality and Training Tips 01/10/2025

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Washington Radiology Training Tips 01/10/2025



OBSTETRIC BIOPHYSICAL EXAM REMINDER:

Remember, we should only use the Obstetric Biophysical (SOBB) exam type when the patients order specifically indicates a "BPP" or "Bio-physical". If not, we should use code SOBO1.

SOBB	Obstetric Bio-Physical - 76819, 93976, 76811	Must be 28+ weeks Multiples/Twins+: Do NOT schedule at K Street!	<u>NOTE:</u> Also known as BPP Doppler No Prep
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If the order does NOT request "BPP" or "Bio-physical", we should schedule the Obstetric Over 13 Weeks (SOBO1) exam type.

SOBO1	Obstetric over 13 weeks - 76811, 76817	Must be over 13 weeks <u>CONFIRM:</u> Does the script from the physician specify time frame for exam to be scheduled. NOTE: KStreet - Do NOT schedule after 2:30 pm! Multiples/Twins+: Do NOT schedule at K Street!	No Prep
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Reference: [Obstetric, Pregnancy - Ultrasound/Sonography - Codes and Scheduling Guidelines | Washington](#)

EMAIL ENCRYPTION REMINDER:

When sending email communication that contains Protected Health Information (PHI), please be sure to encrypt the email. This helps to protect patient information from being accessed by unauthorized individuals.

How do I encrypt an email?

- Click into the Subject Line field of your email and type the word encrypt in brackets, see the example below:



The image shows a screenshot of an email client's composition window. At the top is a red 'Send' button with a right-pointing arrow and a dropdown arrow. Below it are three input fields: 'To', 'Cc', and 'Subject'. The 'Subject' field contains the text '[ENCRYPT]' and is highlighted with a red rectangular box.

What is considered PHI?

- Any information that could be used to identify a patient. Here are some examples:
 - Name or MRN
 - DOB
 - Phone number
 - Home/mailling address
 - Email address
 - Insurance information
 - Referring provider information
 - Dates of service
 - Appointment details/reports/images



BARIUM UPDATE:

Our Park Potomac and Germantown centers are currently out of barium. An update will be sent out once it is available again.

PLAYBOOK UPDATES:

The Account Executive job aid has been updated: [Overall Account Executive AE Team Assignments | Washington Radiology Contact Center](#)

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