

Sending Link to MRF via Email

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Sending Link to Medical Release Form via Email

If a patient inquires about how to obtain a Medical Release Form (MRF), the following steps can be used to email the link to the patient through Noble. Patient Access Representatives should NOT offer this as an option but it is available if requested.

NOTE: This does not email the actual MRF to the patient. They will receive a link that will take them to the MRF on the Washington Radiology website.

1. The Noble screen will display a blank field for an Email address, this is where the patients email address will be entered

A screenshot of the Washington Radiology Noble screen. The background is teal. At the top left is the Washington Radiology logo. Below it are fields for MRN, NAME, City, State and Zip, Phone: (), and DOB. The EMAIL field is highlighted with a red rectangle. Below these fields is a grey box containing an Opening Script and a Closing Script. At the bottom right is a Directions dropdown menu and a Transfer Call button.

2. Once the email address has been entered, click out of the email field (any where on the Noble screen), the "Send Medical Records Email" button will appear

WASHINGTON RADIOLOGY

MRN: Phone: ()
NAME: DOB:
City, State and Zip: , EMAIL: rachael.avery@solismammo.com **Send Medical Records Email**

Opening Script:
Thank you for calling Washington Radiology. This is . How may I assist you?

Closing Script:
For future scheduling if you prefer, you can go online to washingtonradiology.com and make your appointment. Is there anything else I can assist you with? Thank you for calling Washington Radiology and have a great day!

Directions:

511 **Transfer Call**

3. Click the "Send Medical Records Email" button, it will then turn green and update to "Email Sent"

WASHINGTON RADIOLOGY

MRN: Phone: ()
NAME: DOB:
City, State and Zip: , EMAIL: rachael.avery@solismammo.com **Email Sent**

Opening Script:
Thank you for calling Washington Radiology. This is . How may I assist you?

Closing Script:
For future scheduling if you prefer, you can go online to washingtonradiology.com and make your appointment. Is there anything else I can assist you with? Thank you for calling Washington Radiology and have a great day!

Directions:

511 **Transfer Call**