

Same Day Add On

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Same Day Add On Appointments

See Below for further rules.

DO NOT SCHEDULE LESS THAN 30 MINUTES OUT!!!
Example: If patient calls at 1PM, do not schedule before 1:30PM

Exam Type	Location and Scheduling Rules
Screening Mammogram	Can be added on same day, as long as there is an open slot. No approval needed at MOST locations. APPROVAL IS NEEDED FOR SAME DAY ADD-ON AT K-STREET!
Diagnostic Mammogram/Callbacks	Must call center for approval before adding on same day!
Bone Density DEXA	Can be added on same day, as long as there is an open slot. No approval needed.
General Sonography	Can be added on same day, as long as there is an open slot. No approval needed for most exams. Extremity Doppler Exams at Bethesda ONLY! If reason for exam is DVT, must call the center for approval before adding on same day. (NEW as of 7/27/23)
CT	Must call center for approval before adding on same day!
CT Contrast Exams (next day add-on)	No CT CONTRAST exams are to be added after 3PM for the NEXT DAY UNLESS APPROVED BY THE CT DEPARTMENT! If CT department cannot be reached, schedule a minimum of 2 days out. If physicians office is calling after 4PM to urgently add on a CT with Contrast for the next day, an email must be sent to Leadership for the nurses/CT techs.
Fluoroscopy	Must call center for approval before adding on same day!
Exam Requires Attention (Allergies, Medical Review, Etc.)	If exam requires attention (allergies, medical review, etc.) from a PreMed Nurse - best practice is to call center directly, rather than sending an email.
Cannot Accommodate Same Day Request?	Patients who are requesting appointments for same day and cannot be accommodated, should be transferred to the clinical office.

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